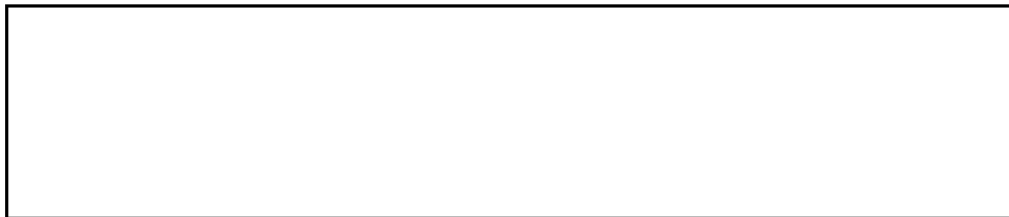


23 October 1978

MEMORANDUM FOR THE RECORD

SUBJECT: MINUTES OF MARKINGS TASK FORCE MEETING - 20 October 1978

ATTENDEES:



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Don Paschal discussed what the NFIB Security Committee (SECOM) is doing to implement EO 12065 in the Community. SECOM has distributed a draft directive for coordination. The draft provides for general guidance and will not deal with specifics. When asked if SECOM has addressed portion marking of compartmented information, Mr. Paschal stated the Committee was dealing with what must be done in order to fulfill the requirements of the Executive Order and has not addressed marking compartmented information specifically.

Mr. Paschal stated that SECOM suggested a stamp "FGI" to identify foreign government information, where doing so would not compromise intelligence sources and methods. The task force discussed the possibility of using this marking for each paragraph in addition to classification markings. After some discussion it was decided we would address only classification markings in the portion marking requirement.

SECOM is to meet 1 November to resolve any problems surfaced during the coordination process of their draft directive.

The marking of electrically transmitted information was discussed. The main concern is to limit the markings to a single line entry and to minimize the number of characters needed, but the abbreviations developed for this purpose must be understood by all possible recipients of our electrically transmitted messages.

The directorate requests for waivers from portion marking were discussed. The Task Force decided to recommend that all but two of the requests not be forwarded to ISOO. The request for all computerized data bases and computer-generated reports will be recommended for forwarding to ISOO. The task force could not reach a decision regarding the request for a waiver for NFAC's President's Daily Brief publication. It was agreed to point out the pros and cons to the IRC and let them decide whether it should be forwarded to ISOO.

When the question of defining "portion" was raised, it was decided to define it basically as a paragraph.

At the 18 September task force meeting it was decided to standardize on overall page markings by marking all pages of a document with the highest classification contained in a document. After further discussion at this meeting, it was decided to incorporate both of the page marking procedures allowed by the ISOO Directive into our regulation and let the offices decide which is the better method for a particular document.

Two stamps designed for the classifier identification and declassification information requirements were approved by the task force and will be ordered for stock in the supply room.



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